

GFWC Woman's Club of New Tampa, Inc. 2024

STANDING RULES

1. Fundraising: Proceeds from GFWC fundraisers completed by chairman and/or committees may be utilized during the current fiscal year.
2. The procedure for how the proceeds from a fundraiser benefitting a specific nonprofit are as follows:
 - a. The chair of the fundraiser shall present a proposal to the Leadership Team.
 - b. The Leadership Team shall vote whether to accept or modify the proposal.
 - c. If they vote to modify the proposal, a final decision on the fundraising event and the allocation of funds will be made by the Leadership Team's vote.
 - d. The proceeds will be donated in their entirety during the fiscal year that the fundraiser takes place.
- ~~3.~~ Any proposed GFWC fundraiser involving a member and or the Club must be presented to the board in writing no later than one month prior to the event. It must be approved by a majority vote of the Leadership Team before being presented to the Club.
4. There should be an Emergency Fund with a minimum of \$5000 maintained in the budget to avoid bank charges. Another \$2,000 should be carried over from one fiscal year to the next for the new Leadership Team to use for project start-up costs, emergency expenditures, and to provide capital for fundraisers.
5. Any request to take money from the Emergency Fund must be presented in the form of a motion to the Leadership Team and club members. Specific amounts should be outlined in the motion. Amounts larger than \$100 should be presented in the form of a motion to the members at the next general meeting.
6. All money from fund-raising events shall be submitted to the Treasurer within 30 days of the event unless otherwise specified.
7. This Club shall refuse ads, endorsements, and all materials of a political nature.
8. No solicitation of funds shall be made from assembled members without prior approval of the Executive Board.
9. No community events or other advertising will be permitted in the Club Newsletter.

10. Exceptions will apply to fellow Junior and Women's Clubs as well as local non-profit service organizations approved by the Board. Ads, endorsements, and all materials of a political nature will be refused.
11. The Membership Directory is for use only in connection with the Women's Club of New Tampa business. Use of the Directory for solicitation is strictly prohibited and may result in non-renewal of membership status. This prohibition includes the solicitation of all non- Club related activities by email, phone, and mail or by verbal communication.
12. Guests of GFWC Woman's Club of New Tampa members may attend **one** General Meeting and/or service project each club year. Dues paying members of the club will receive preference when attending service projects with attendance limitations.
13. Each member shall be given a nametag and membership pin at the time of induction into the Club. If that tag is lost or the member's name needs to be changed, the cost of the new tag and member pin is the responsibility of the member.
14. Any proposed GFWC fundraiser involving a member and or the Club must be presented to the board in writing no later than one month prior to the event. It must be approved by a majority vote of the Leadership Team before being presented to the Club.
15. The use of the GFWC Woman's Club of New Tampa, Inc. name and/or logo may not be used for fundraising of any kind without the approval of the ~~Executive Board~~ Leadership Team.
16. All donations/contributions approved in the Club's Budgets must be made to the recipient organization in the name of the Club, i.e. "GFWC Woman's Club of New Tampa, Inc.", and shall not be made in the name of an individual member.
17. Dues will be prorated on a mid-year basis, determined, and approved by the Leadership Team